

WVCASE Executive Meeting

March 10, 2016

Present: Vic, Suzanne, Linda, Don, Rikki, Gia, Kim, Lesa, Kate

3:22 pm: Call to order by Linda Palanchar, President

Reading of Minutes: Dismissed; Motion made by Rikki

New Business:

1. Slate of officers is complete for 2016-2017
2. Membership:
 - a. Look into adding a “win a free membership” within the membership pushes in WVCASE conferences.
3. July 2016 Legislative Institute Participation:
 - a. Don and Linda are planning on attending.
 - b. Don has been our representative for the past four years.
 - c. Don spoke of expanding the legislative chair to a legislative committee to be more visible with our legislature.
 - d. Don plans to stay as the legislative chair, but as to the length of the stay, he is not ready to make a commitment.
 - i. Discussion: Suzanne voiced a concern that Don’s new position could have him slated against us (as WVCASE) if he represents an employee who has a grievance/complaint against one of us as administrators. With this concern, how does that role impact Don as the Legislative Chair of WVCASE?
 - ii. **Vic moves that we review our bylaws. We must answer: “After retirement, at the end of the year, can a non-administrator keep an officer/chair position within WVCASE?” Pending this review, we must revisit Don remaining as Legislative Chair.**
4. National CASE Conference
 - a. National CASE pays for some of the expenses for the President to attend the board meeting.
5. In discussion of WVCASE’s role in paying for participation, Kate referred to the state principals’ association and the role of payment is included in their bylaws.
6. Motion on the floor for WVCASE to pay for one attendee at the Legislative Institute (registration and expenses) and to cover the registration and expenses for the President to attend the National CASE conference (of what National CASE does not cover).
 - a. Vic amends the motion to add a cap of \$1000 per conference for the President or President’s designee.
 - b. Motion was amended again on the \$1,000 cap to give the President the right to split expenses to allow more constituents to attend.
 - c. Discussion: Lesa voiced her concern of do people that attend the WVCASE conferences feel that their registration fees are what we use to attend other conferences? Kate adds that we can have sessions at our conferences to

disseminate the information we gather at these conferences. Vic adds that perception is important.

d. **At the end of the discussion, the motion was struck and removed from the table.**

7. **Motion: Kim motions that WVCASE will support up to \$1000 for summer legislative session for the legislative chair and/or President and/or President's designee (if applicable). Gia seconded. All aye vote.**
8. Fall Conference:
 - a. No confirmation from Art.
 - b. Vic and Don will work together to get the 2-day commitment within the October 11-14 window.
 - c. Gia wants to explore using the Robert Mollahan Center for the conference. Lesa and Vic added that it is a lot of work to use the center. Suzanne reminded us that conferences held in the northern part of the state have better attendance, but we need to ensure we have a good agenda. Gia and Suzanne offered secretaries for help for the fall conference.
 - d. We will correspond through emails for the following fall conference items:
 - i. Vic asked to table the venue until we receive Art's confirmed days.
 - ii. Don spoke that we will need to promote Art; Kim added this needs to be done, not only with staff, but with superintendents as well.
 - iii. If we keep the 2-day conference, we should work with the WVDE for the second day.
9. We will need to set quarterly meeting dates with Pat at the conclusion of the next board meeting.

Motion to adjourn by Vic, seconded by Suzanna. Meeting adjourned at 4:04 pm.

Next Meeting of Executive Board: Friday, July 8, 2016; RESA III, Dunbar, WV at 10:00 am.